

Syed Awais Sadiq

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Summary

Experienced Accountant and Financial Consultant with **+7 years** of expertise in bookkeeping, payroll management project controls, cost management, and financial analysis. Proven track record in payroll management, budgeting, variance analysis, and ERP optimization for over **1,500 individuals and 700+ small businesses**. Skilled at enhancing profitability and ensuring compliance through strategic financial planning and cross-functional team leadership

Work Experience

Freelance Accountant & Financial Consultant

June 2017 – Present

Remote – Worldwide | Specializing in Payroll Management, Budgeting, Cost Control, Tax Filing, and Loan Approvals

- Worked with over 1,500 individuals and 700 small businesses across the U.S.
- Managed payroll, ensuring compliance with federal and state regulations.
- Enhanced budgeting and cost control, improving profitability for small businesses.
- Filed tax returns for 1,500+ clients, optimizing compliance and benefits.
- Supported 200+ clients in securing business loans through precise documentation.
- Streamlined accounting and project controls processes, improving efficiency in cost forecasting, variance analysis, and reporting

6 Digit Construction LLC - Cost Accountant

June 2023 – December 2024

New Jersey, USA | Custom House Construction Company

- Analyzed project costs, material usage, and labor efficiency, reducing cost overruns by 14.95% by cost variance analysis
- Developed and monitored budgets, improving cost forecasting accuracy by 29.87% by predictive budgeting & Zero-based budgeting.
- Managed subcontractor and supplier payments, ensuring compliance with contracts and reducing disputes by 19.29 %
- Tracked inventory and procurement costs, reducing material waste by 9.85% by Just-in-time inventory & Activity-Based costing.
- Prepared financial reports and work-in-progress (WIP) statements for projects.
- Optimized ERP (e.g., Dynamic 365, Sage, or Procore), enhancing real-time cost tracking

Devtrell LLC — Senior Accountant

September 2020 - May 2023

Islamabad, PK | Software House

- Analyzed project costs, labor, and overhead, generating detailed financial reports.
- Maintained and reviewed product and project costs, focusing on variances.
- Optimized ERP for financial reporting and cost management.
- Assisted in budgeting, forecasting, and variance analysis.
- Streamlined project accounting processes for improved efficiency.
- Prepared financial statements, ensuring compliance with standards.
- Mentored junior staff and collaborated across teams for process improvements.

Leadership Experiences

- Led cross-functional teams in the analysis and optimization of product costs, material usage, and overhead. Successfully collaborated with finance, production, and operations teams to ensure accurate cost accounting and enhance overall profitability.
- Led a team of three in calculating costs and implementing cost controls to successfully set up a new venture.
- Directed a team in the preparation of annual budgets, forecasting, and variance analysis, ensuring financial targets were met and cost efficiencies were identified.

Skills & Interests

Skills: QuickBooks Online, MS Office, Lucid Charts, Project Libre, Jira, Microsoft Project, ERP Systems (SAP, Oracle), AWS, Google Analytics, Adobe Editor, Canva, Tableau, Python, Xero, Wave, Sage 50, Calendly, Teams

Soft Skills: Self Starter, Problem-solving, Organizational skills, Risk Management, Startup Vision, Multitasking, Teamwork, Team Management, Team Player

Education

US CPA - Montana State

Nov 2024 – In Progress

University Canada West (2023-2024)

Master of Business Administration — Business Analytics

Air University, Islamabad (Sep 2017 – Sep 2021)

Air University School of Management, Bachelor of Science — Accounting and Finance